

No. Udyog-Bhu-Satha-1(ka)6/2010-V - 9996  
Government of Himachal Pradesh  
Department of Industries  
(Geological Wing)  
\*\*\*

Dated, Shimla-171009, the

22/01/2025

From

Director of Industries  
Himachal Pradesh.

To

The Director,  
Public Relation Department,  
Himachal Pradesh,  
Shimla-171002

**Subject:-**

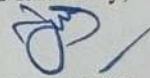
**Regarding filling up of 80 posts of Khanan Rakshak in the Department of Industries, Geological Wing, Himachal Pradesh.**

Sir

Kindly find enclosed herewith the requisition in triplicate for filling up of 80 posts of Khanan Rakshak in the Department of Industries, Geological Wing, Himachal Pradesh for publication in the leading Newspapers.

You are, requested to kindly advertise the above posts of the Khanan Rakshak in at least four (04) leading News Papers, three (03) Hindi and One (1) English which has wide circulation in the state as per prescribed "Application Form attached".

Yours faithfully,



(Dr. Yunus) IAS  
Director of Industries  
Himachal Pradesh  
Phone no. 0177-2625240

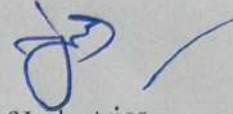
Encls: As above

Endst No. Udyog-Bhu-Satha-1(ka)6/2010-V- 9997-10034 Dated:- 22/01/2025

Copy forwarded to the following for information and further necessary action:-

1. The Additional Chief Secretary (Industries) to the Government of Himachal Pradesh, Shimla with reference to his letters No. Ind-II(B)1-1/2014 dated 12.03.2024, No. Ind-II(B)1-1/2014-Loose dated 03.08.2024, No. Ind-II(B)1-1/2014 dated 26.12.2024 & No. Ind-II(B)1-1/2014 dated 06.01.2025 for information please.
2. The Station Director, All India Radio, Shimla 171004 for wide publicity please.
3. All the Deputy Commissioner, Himachal Pradesh.
4. All the Additional Deputy Commissioner, Himachal Pradesh.
5. All the Dy. Supdt. of Police, (HQ), Himachal Pradesh.

6. All the General Managers, District Industries Centre, Himachal Pradesh.
7. All the Mining Officers, Himachal Pradesh. They are requested that suitable candidates for the post of Khanan Rakshak may kindly be selected as per Scheme approved by the Government and their particulars be supplied to this office for engagement of Khanan Rakshak at the earliest after ensuring all codal formalities.
8. The Programmer, Directorate of Industries, H.P, Shimla-1. He is directed to upload the above advertisement on the website of Department of Public Relation, HP, Shimla as per their directions conveyed vide their letter No. 1-PR-4(F)6(Advt)-8(AP)/2017-2927 dated 18.04.2017 for their further publication in the leading Newspapers. He is further directed to upload the advertisement.



Director of Industries  
Himachal Pradesh

**SCHEME FOR ENGAGEMENT OF KHANAN RAKSHAK IN GEOLOGICAL WING OF INDUSTRIES DEPARTMENT**

**ADVERTISEMENT**

Applications are invited for filling up of 80 posts of Khanan Rakshak in the Department of Industries, Geological Wing, Himachal Pradesh as per approval of the Government conveyed vide letter dated 12.03.2024 and 26.12.2024.

**Total number of posts: 80**

**Terms and conditions:**

**1. Education and other qualification**

The candidate should possess a minimum educational qualification of Graduation from recognized University

**2. Age Limit:** The Candidate should not be less than 20 years & not more than 30 years of age as on the last date of receipt of application.

**3. How to Apply:** The posts of Khanan Rakshak will be filled on the basis of the ratio of population of the District in the State as well as by keeping in view of the vulnerability of area(s) which are prone to illegal mining and transportation of the State. The desirous and eligible candidates applying for the post of Khanan Rakshak may apply on the prescribed application form which is available on the Departmental Website (**Website: [emerginghimachal.hp.gov.in](http://emerginghimachal.hp.gov.in)**) alongwith attested copies of all relevant testimonials/documents so as to show their age/qualification/experience etc. The Applications should be addressed to the General Manager, District Industries Centre of the concerned District. The envelope containing application form should be superscribed as **“APPLICATION FOR THE POST OF KHANAN RAKSHAK.”**

**4. The detail of District wise sanctioned posts of ‘Khanan Rakshak’ is as under:**

Sr. No.	Mining Office/Name of Office	Posts of Khanan Rakshak
1.	Mining Office, Bilaspur	5
2.	Mining Office, Chamba	5
3.	Mining Office, Hamirpur	5
4.	Mining Office, Kangra at Dharmshala	8
5.	Mining Office, Kinnaur at Reckong Peo	5
6.	Mining Office, Kullu	4
7.	Mining Office, Lahaul & Spiti at Keylong.	3
8.	Mining Office, Mandi	8
9.	Mining Office, Nurpur Distt. Kangra	4
10.	Mining Office, Solan	8
11.	Mining Office, Shimla	7
12.	Mining Office, Sirmour at Nahan	8
13.	Mining Office, Una	10
	<b>Total =</b>	<b>80</b>

5. **Last Date for Receipt of Applications:** Application duly completed in all respect must reach to the General Manager, District Industries Centre of the District concerned **within 30 days from the publication in the Newspapers and within 45 days in case of tribal areas candidates.**

6. **Application Fee :** Rs. 200/- for General Categories and Rs. 66/- for SC/ST/OBC categories which may be deposited in the name of GM, DIC of the District concerned through IPO/Demand Draft. In case the receipt of fee is not attached with the application form, the same shall be rejected

7. **Secrutiny/ Mode of Selection:**

Selection for appointment to the post of Khanan Rakshak shall be made on the basis of merit of prescribed Educational Qualification followed by evaluation of documents/ certificates as specified in **Appendix-I**

8. **Composition of Selection Committee:-**

The composition of the Selection Committee will be as under:-

1. The Addl. Deputy Commissioner of the district concerned = Chairman
2. The Dy. Supdt. of Police, (HQ) of the district concerned = Member
3. General Manager, DIC of the district concerned = Member
4. Mining Officer of the district concerned = Member Secretary.

The above Committee shall also scrutinize/verify and evaluate the documents/certificates of the applicant and shall submit the details of eligible selected candidates to the Director of Industries, H.P. Shimla for engagement as Khanan Rakshak.

9. **Evaluation Criteria:** Evaluation shall be based purely on merit out of the total marks of 90. Marks will be awarded as follows:

**APPENDIX-I**

Sr. No.	Purpose for which marks to be awarder	Maximum Marks to be awarded
1.	Percentage of marks in Graduation subject to a maximum of 75	75
2.	Additional marks for EWS/BPL family	02
3.	Additional marks for s SC/ST/OBC category	02
4.	Certificate holders in NCC/NSS/Bharat Scout & Guide/Medal winner in National level sports competitions Subject to Maximum of 5 marks Bharat Scouts & Guide Certificate 2 marks NSS-One Year Certificate/NCC Certificate A- 2 Marks NSS Two Years Certificate/NCC Certificate B- 2 Marks National Level Sports Medal Winner/ NCC Certificate C - 5 Marks	05
5.	Widow/divorced/destitute/single Women/Orphan	03
6.	Experience	03
	<b>Total Marks</b>	<b>90</b>

**Note:-** 03 marks may be provided for the persons with experience in any Govt. sector/ Private sector/ Outsource basis with 01 marks for every completed year (for a maximum of 3 marks)

## 10. Physical Standard:

### MEN:

- (i) Height: 165 cm (minimum).
- (ii) Chest: Minimum 79 cm. without expansion & 84 cm. after expansion

### WOMEN:

- (i) Height: 150 cm (minimum).
- (ii) Chest: Minimum 74 cm without expansion & 79 after expansion. (Physical standard in respect of Schedule Tribes candidates will be relaxed up to 5 cm. in height and 4 cm. each in respect of chest without and with expansion).

## 11. Physical Efficiency Test:

Men: Qualifying 100 meters Race in 14 second.

Women: Qualifying 100 meters Race in 17 second.

Men: Qualifying 1500 meters Race in 10 Minutes.

Women: Qualifying 800 meters Race in 6 Minutes.

- I Member of selection Committee shall select the candidates as per the evaluation sheet.
- II Based on the procedure prescribed above, the Selection Committee of the District concern will prepare a panel of three candidates for engagement of Khanan Rakshak, including 2 (two) waitlisted candidates in order of merit and will select the Khanan Rakshak after personal interview by completing all codal formalities.
- III. In the event of a tie in marks scored, the candidate who is elder in age will be placed above the candidate younger in age.
- IV. At the date and time of appointment for counseling by the Selection Committee, three candidates shortlisted in the panel will have to submit their original documents for verification by the selection Committee. Based on the verification of the original documents, the selection Committee shall select the candidate highest in merit. In case candidate highest in merit fails to furnish the original documents to the satisfaction of Selection Committee, the Selection Committee shall select a candidate from the waitlist strictly in order of merit, for being engaged as Khanan Rakshak by due observance of codal formalities.
- V. The panel of shortlisted candidates will remain valid for a period of one (01) year from the date of declaration of result. In case a selected candidate fail to join the assignment within a reasonable period of time, or is found medically unfit, or resigns within one year, or his selection is terminated during this period, the Selection Committee shall select the candidate next in order of merit for the assignment.
- VI. The complete record of the entire process shall be preserved by the Selection Committee at District level and record of deliberations of the Committee shall be duly signed by all the members of the Committee. Member Secretary of the Committee will keep safe custody of the record.

## Terms & Conditions of engagement and Roles/Responsibilities of Khanan Rakshak:

- I. **Engaging Authority:** The engagement of Khanan Rakshak would be temporary and candidates recruited under this scheme shall have no right for regularization. Based on the recommendations of the Selection Committee, the Khanan Rakshak will be engaged by the Director of Industries, Industries Department H.P. on the recommendation of Selection Committee initially for one year, which may be extendable on year to year basis. Provided that for extension/renewal of period on year to year basis the concerned Mining Officer shall issue a certificate that the service and conduct of Khanan Rakshak is satisfactory during the year and only thereafter his/her engagement will be extended further.
- II. The selected Khanan Rakshak will be required to furnish a Medical Certificate signed by concerned Civil Surgeon/Block Medical Officer/ Government Medical Officer as per the prescribed form prior to joining the assignment. The joining report will not be accepted in the event of failure to submit the requisite Medical certificate. In case, the selected Khanan Rakshak is found medically unfit, his/her engagement is liable to be terminated.
- III. The **Khanan Rakshak** would be engaged anywhere in the State of Himachal Pradesh in the field posting.
- IV. The **Khanan Rakshak** will be required to work on full time basis.
- V. **Honorarium:** The nominated Khanan Rakshak will be paid an emolument of Rs. 15,000/- per month.
- VI. **Admissibility of Leave:** The **Khanan Rakshak** will be entitled to one day Casual Leave after putting in one month service with a total leave admissibility of maximum 12 days in a year. Apart from this, '**Khanan Rakshak**' will be entitled to Gazetted Holidays including holiday on Sunday. Un-availed leave will not be carried forward for the next Calendar year. Female '**Khanan Rakshak**' with less than two surviving children will also be entitled to 180 days maternity leave & 45 days maternity leave in case of miscarriage including abortion (irrespective of number of surviving children). No other kind of leave will be admissible. No emoluments will be paid against absentee period. Continuous unauthorized absence beyond a week shall lead to termination of service without any honorarium. The leave sanctioning authority will be the concerned Mining Officer.
- VII. **Monitoring:** A quarterly self-reporting format (to be devised by the Industry Department) would be filled by the '**Khanan Rakshak**' and submitted through Mining Inspector/Assistant Mining Inspector concerned, who will further submit the report to Mining Officer concerned along with his recommendations. Based on this, at the end of every financial year, a consolidated report would be placed for certification of satisfactory work and conduct of '**Khanan Rakshak**'.
- VIII. **Notice for Disengagement :**A '**Khanan Rakshak**' may, at any time and for any reason, submit a notice for disengagement in writing to the Mining Officer by giving a notice of 1 (one) month. The same will be accepted with the prior approval of the concerned HOD i.e. Director of Industries.
- IX. **Termination of engagement:** The service of a '**Khanan Rakshak**' may be terminated at any time by the competent authority i.e. Director of Industries on grounds of

Misconduct/Misbehavior/Unsatisfactory performance. The concerned Mining Officer would have to put down in writing the reasons for such termination and this would be countersigned by the concerned incharge Geologist based on record. An opportunity of hearing shall be afforded to the concerned 'Khanan Rakshak' prior to the termination of the service.

X. **Record to be maintained by "Khanan Rakshak"**: The 'Khanan Rakshak' shall maintain a daily diary and record all the activities performed by him during the day in it and the same would be certified on a monthly basis by concerned Mining Inspector/Assistant Mining Inspector and a copy would be submitted to concerned Mining Officer for record.

XI. **Roles and Responsibilities of 'Khanan Rakshak'**:

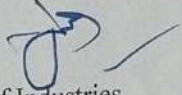
The concerned Mining Inspector/Assistant Mining Inspector shall be the immediate controlling officer of 'Khanan Rakshak', while the Mining Officer will be his supervisory officer. His responsibilities include:

- a) To check the illegal extraction/transportation of the minerals with their jurisdiction/allotted area.
- b) To assist to Assistant Mining Inspector/Mining Inspector for checking illegal mining activities etc.
- c) To take steps to create awareness in the local area about the menace of illegal mining and seek their inputs for prevailing of illegal mining activities.
- d) To escort/accompany Mining Officer or any other officers of Geological Wing during tours and perform other works as and when assigned to him for checking illegal mining activities.
- e) Such other work as the Industries Department may assign from time to time.

#### **INSTRUCTIONS/ GUIDELINES FOR FILLING UP THE APPLICATION FORM**

1. The application must be submitted on the prescribed format only and an attested recent passport size photograph must be pasted in the space provided in the application form.
2. The applicant should be a bonafide resident of Himachal Pradesh.
3. The candidate must possess requisite essential qualification prescribed for the post.
4. The name of the candidate must be registered in the concerned Employment Exchange.
5. The application should be sent under registered cover/ speed post addressed to the General Manager, District Industries Centre of District concerned. The envelope containing application form should be superscribed as "APPLICATION FOR THE POST OF KHANAN RAKSHAK".
6. The attested photocopies of the following documents/ certificates must be attached with the application:-
  - (i) Age Proof.
  - (ii) Educational Qualification Certificates (Note: Graduation is compulsory).
  - (iii) Bonafide Himachali Certificate.
  - (iv) Employment Registration Certificate.

- (v) The proof of category i.e. SC/ ST/ OBC.
  - (vi) NSS (atleast one year) certificate/ NCC Certificate/ The Bharat Scout & Guides Certificate issued by the Head of concerned Institution.
  - (vii) Certificate of BPL family having annual income as prescribed from time to time, issued by the Block Development Officer (BDO).
  - (viii) Certificate of Widow/ divorced/ destitute/ single woman issued by the Block Development Officer (BDO).
  - (ix) Certificate of orphan issued by the Block Development Officer (BDO).
  - (x) Self addressed envelope alongwith postal stamps.
  - (xi) Experience certificate.
7. Incomplete application or received after due date or not in accordance with the prescribed format shall not be considered and no further correspondence will be entertained to this effect.
8. Application fee once paid will not be refunded.

  
Director of Industries,  
Himachal Pradesh  
Ph. No.0177-2625240



**APPLICATION FORM FOR THE POST OF KHANAN RAKSHAK**

To

The General Manager  
District Industries Centre,  
Himachal Pradesh.

Self attested  
latest colored  
photograph to  
be pasted

1	Name of applicant						
2	Father's/Husband Name						
3	Date of birth (as per matriculation certificate)						
4	Permanent Home Address						
5	Correspondence Address						
6	E.mail Id/Mobile No.						
7	Category (General/SC/ST/OBC/EWS etc.)						
8	Male/Female						
9	Educational Qualification:-						
	Sr. No.	Examination	Year of Passing	Board/Institute	Mark Obtained	Total Marks	%age
	i						
	ii						
	iii						
	iv						
	v						
Note: Self attested copies of Educational Certificate to be attached.							
10.	Experience relating to the post applied for, if any						(Yes/No)
11.	Detail of fee deposited: Amount _____ Name of Bank _____ IPO/Demand Draft No. _____ Dated _____						
12.	Have you ever been debarred or disqualified by any Public Service Commission/Recruitment Board from any of the Examination selection _____ (Yes/No)						
13.	Have you ever been convicted by any court for any offence? _____ (Yes/No)						
14.	Any other additional document(s):-						
	l) Certified copy of certificate belonging to notified Backward Area of						

	Panchayat, as the case be (issued by SDO(C)/Tehsildar/Naib Tehsildar). (Yes/No)
ii)	Landless family/family having landless than 1 Hectare to be certified by the concerned Revenue Authority (issued by SDO(C) Tehsildar/ Naib Tehsildar). (Yes/No)
iii)	Non-employment Certificate to the effect that none of the family member is in Government/ Semi Government service. (Issued by SDO(C)/Tehsildar/ Naib Tehsildar). (Yes/No)
iv)	Differently abled persons with more than 40% impairment/disability/infirmity. (issued by SDO(c)/Tehsildar/Naib Tehsildar). (Yes/No)
v)	BPL family having annual income (from all sources) below. 40,000/- or as prescribed by the Govt. from time to time. (issued by the BDO) (Yes/No)
vi)	Widow/divorced/destitute/single woman.(issued by the BDO) (Yes/No)
vii)	Single daughter/Orphan (issued by the BDO) (Yes/No)
ix)	Certificate of category (SC/ST/OBC) and bonafide Himachalis (to be issued by the Competent Authority) (Yes/No)
x)	Economically Weaker Section certificate of income and Asset (Yes/No)
xi)	Experience certificate with documentary proof.
List of documents attached	
Date:	(Signature of applicant)
Place:	Name in block letters

**Note:-** Application form can be downloaded from the official website of Department of Industries, Himachal Pradesh and no other application form will be accepted. The candidate(s) are advised to go through the detailed advertisement carefully from the website prior to filling up of application form. They are further advised to regularly visit the website for update, if any.

**DECLARATION**

I, \_\_\_\_\_ hereby solemnly declare that I am a bonafied resident of Himachal Pradesh and all the statements/ particulars furnished by me in this application form are correct and true to the best of my knowledge and belief. In the event of any information being found false or incorrect, suppressed or ineligibility is detected at any stage, my candidature may be cancelled/ rejected.

Dated:

Place:

Signature of the Applicant